

CONFIDENTIALITY POLICY FOR PERSONAL DATA

Moscow

«10» October of 2018

«Automatization Art Ltd.»

TIN: 7725497079

PSRN: 1187746796951

This Confidentiality policy for personal data (hereinafter – “Confidentiality policy”) affects all user information, located on domain name <https://botcreators.ru>, which can be obtained during use of this web site, programs and products.

1. TERMS AND CONDITIONS

1.1. The following terms are used in this Confidentiality Policy:

1.1.1. «Web site» - <https://botcreators.ru>.

1.1.2. «Web site administration (hereinafter – Web site administration, Operator)» – «Automatization Art Ltd.», which organizes and (or) performs personal data processing, as well as defines goals of personal data processing, personal details subject to processing, actions (operations), performed on personal data.

1.1.3. «Personal data» is any information, directly or impliedly related to defined or defining physical subject (subject of personal data).

1.1.4. «Personal data processing» – any action (operation) or series of actions (operations), performed on personal data, including collection, recording, systematization, accumulation, storage, refining (updating, changing), extracting, using, transfer (distribution, providing, access), depersonalization, blocking, deleting, destroying personal data, with automatization tools or without them .

1.1.5. «Personal data confidentiality» – obligation not to allow data distribution without consent of personal data subject or any other legal ground, required for implementation by Operator or other person who got access to personal data.

1.1.6. «Feedback form» - html form, User fills it with his/her personal data on the web site to register account, to get information about services, works, products etc.

1.1.7. «Web site user» (hereinafter – User, Personal data subject)» – person, who has access to web site via Internet and uses it.

1.1.8. «Cookies» is small data fragment, sent by web server, which is stored on user’s computer, this fragment is sent by web client or web browser to web server in HTTP query each time user tries to open page of the corresponding web site.

1.1.9. «IP address» is a unique network address of network node, built by IP protocol.

1.1.10. «Goods» is a thing, service (work), which is acquired by User using web site.

1.1.11. «Personal data block» – temporary termination of personal data processing (except of cases of necessary refining of personal data).

1.1.12. «Distributing personal data» – actions, aimed at exposing personal data to general public.

1.1.13. «Providing personal data» – actions, aimed at exposing personal data to specific person or specific group of people.

2. GENERAL TERMS

- 2.1. User's registration on web site means User's consent to processing personal data, as well as this Confidentiality Policy and terms of processing User's personal data. Separate agreement for processing User's personal data is not required.
- 2.2. If User disagree Confidentiality Policy terms, he/she must stop using web site.
- 2.3. This Confidentiality Policy is only applied to web site <https://botcreators.ru>
Web site Administration does not control and has no responsibility for third parties' web sites.
- 2.4. Web site Administration does not check authenticity of personal data provided by web site's User.

3. SUBJECT OF CONFIDENTIALITY POLICY

- 3.1. This Confidentiality Policy established Web site administration's liability not to expose and provide confidentiality protection for personal data, which were provided by User to web site Administration during registration process.
- 3.2. Personal data, allowed for processing within this Confidentiality Policy, are provided by User in filling form on web site in the corresponding web site section and include following information:
 - 3.2.1. full name;
 - 3.2.2. e-mail;
 - 3.2.3. phone number;
 - 3.2.4. cookie;
 - 3.2.5. IP address.
- 3.3. Web site Administration collects statistics on users' IP addresses and cookies. This information is used to explore and solve technical problems. Data, noted in this paragraph, are not passed to the third parties and are used only for goals noted in this paragraph.
- 3.4. Any other personal data, not specified above, must be reliably stored and must not be distributed, except for cases specified in subparagraphs 5.2. and 5.3. of this Confidentiality Policy.

4. GOALS OF USER'S PERSONAL DATA COLLECTION

- 4.1. Web site Administration can use User's personal data for following reasons:
 - 4.1.1. User's identification, placing order and (or) signing Agreement.
 - 4.1.2. Establishing feedback to User, including sending notifications, requests, related to web site use, providing services, processing requests and queries from User.
 - 4.1.3. Web site User's notifications about order's state.
 - 4.1.4. Processing and collecting payments, disputing payments. For additional protection from fraudulent actions User's personal data can be passed to payment system implementing transactions for payment of orders, performed on web site.
 - 4.1.5. Providing User with efficient client and technical support in case of problems related to use of web site.
 - 4.1.6. Providing User with products' updates, special offers, pricing information, newsletters and other information on behalf of web site Administration or partners.
 - 4.1.7. Performing advertising activities.
 - 4.1.8. Providing User with access to web sites or partners' services to get products, updates and services.

5. MANNERS AND PERIODS OF PROCESSING PERSONAL DATA

- 5.1. User's personal data processing is performed in a period, necessary for completion of all tasks related to processing personal data, in any legal manner, including IT systems of personal data with automatization tools or without them.
- 5.2. User agrees that Web site administration has a right to provide personal data to partners, other third parties, in particular, courier companies, postal organizations, telecom carriers, only for goals of processing User's order, placed on web site.

5.3. User's personal data can be provided to authorities of Russian Federation only on the grounds and in the manner provided by laws of Russian Federation.

5.4. If personal data are lost or exposed, Web site administration informs User about personal data loss or exposure.

5.5. Web site administration takes all necessary organizational and technical measures for protection of User's personal data from unauthorized or accidental access, destruction, change, blocking, copying, distributing, as well as from any other unauthorized actions of third parties.

5.6. Web site administration and User take all necessary measures to prevent damages or any other negative consequences, caused by loss or exposure of User's personal data.

6. PARTIES' OBLIGATIONS

6.1. User is obliged to:

6.1.1. Provide information about personal data, necessary for using web site.

6.1.2. Update or add provided information about personal data in case of changing this information.

6.1.3. User can revoke permission to process personal data by sending notification to Operator via email address: support@botcreators.ru

Operator stops processing personal data at the times specified by effective laws of Russian Federation.

6.2. Web site Administration is obliged to:

6.2.1. Use collected information only for goals noted in chapter 4 of this Confidentiality Policy.

6.2.2. Store confidential information in secret, do not expose it with previous written permission of User, do not sell, trade, publish, or expose in any other manners User's personal data, except for subparagraphs 5.2. and 5.3. of this Confidentiality Policy.

6.2.3. Take all precaution measures to protect confidentiality of User's personal data in accordance with order set by laws of Russian Federation.

6.2.4. Perform blocking personal data, related to corresponding User at the moment of application or request from User, or his/her legal representative, or authorized organ for protection of rights of personal data subjects for the check period, in case of exposure of incorrect personal data or wrong acts.

7. PARTIES' LIABILITIES

7.1. If web site Administration does not fulfill its obligations, it carries responsibilities for damages, понесённые Пользователем due to wrong use of personal data, in accordance with laws of Russian Federation, except of cases, noted in subparagraphs 5.2., 5.3. and 7.2. of this Confidentiality policy.

7.2. In case of loss or exposure of personal data Web site administration will not be liable, if these personal data:

7.2.1. became public prior to their loss or exposure.

7.2.2. were received from the third party prior to moment Web site administration received them.

7.2.3. were exposed with User's consent.

8. DISPUTE RESOLUTION PROCEDURES

8.1. Reclamation is required prior to legal recourse about disputes between User and web site Administration (reclamation is a written offer about voluntary settlement).

8.2. Claimee notifies applicant about results of complaint review in written way in 30 calendar days from a day of receiving complaint.

8.3. If the parties fail to agree, dispute will go before judicial authority at Operator's location, in accordance with effective laws of Russian Federation.

8.4. This Confidentiality policy affects User and Web site administration and is affected by effective laws of Russian Federation..

9. SUPPLEMENTARY CONDITIONS

9.1. Web site administration has a right to amend this Confidentiality policy without User's permission.

9.2. New Confidentiality policy is effective since its publication on web site, unless otherwise stipulated by new edition Confidentiality policy.

9.3. All propositions and questions on this Confidentiality policy can be sent to email: support@botcreators.ru.

9.4. Effective Confidentiality policy is published on web page <https://botcreators.ru/en/politics.pdf>__